



WEST BLOOMFIELD FIRE & EMS SERVICES

5425 West Maple Rd • West Bloomfield • MI • 48322

PROJECT OVERVIEW

Charter Township of West Bloomfield

New Fire Station No. 3

Dear Potential Bidder,

The Charter Township of West Bloomfield Fire Department is requesting qualifications from General Contractors for the upcoming New Fire Station No. 3 project. Please refer to the following guidelines for submitting your RFQ.

1. To obtain Request for Qualification documents, please download the documents at <https://app.e-builder.net/public/publicLanding.aspx?QS=bccad4d767da4f74b29169a66b48406d> or contact Rod Elgie at rod.elgie@plantemoran.com. Submittals must be returned with financial statements attached.
2. There will be a mandatory Pre-Qualification Meeting on Thursday, December 14 at 2:00pm at the Charter Township of West Bloomfield; 4550 Walnut Lake Road; West Bloomfield, MI 48323
3. Questions should be emailed to WBTFireRFQQUESTIONS@docs.e-builder.net by 12:00pm on Friday December 15, 2017. Questions submitted after the time/date, will not be answered.
4. In order to be considered, General Contracting firms must be able to meet the following minimum qualifications:
 - a. Have been in business for at least five (5) years.
 - b. Have completed at least five (5) municipal projects in the past ten (10) years with a construction cost of \$2,000,000 or greater
 - c. Have an available single contract bonding capacity of at least \$10,000,000
 - d. Have an EMR of less than 1.0
5. Project delivery method will be by General Contractor. The AIA Document forms A101-2007, as modified and A201-2007, as modified will be utilized for this project.
6. The Project scope is outlined as:

The Project includes site clearing and demolition, as well as demolition of three existing structures, and the construction of a new single-story, 4-bay Fire Station with a mezzanine level. The facility will be approximately 11,439 square feet in total, including both conventional metal



stud-framed construction with stone and metal panel veneer, and a bearing concrete masonry unit wall system with stone and metal panel veneer. The roofing system is insulated standing seam metal on cold formed metal trusses.

The Project also includes approximately 1.5 acres of site development including concrete curbs and pavement, utilities, landscaping, signage and other site improvements.

7. The Project schedule is outlined as:

Activity	Start date	Completion date
RFQ out date		December 8, 2017
Mandatory pre-qualification meeting		December 14, 2017
RFQ due date		December 26, 2017
RFP out		January 2, 2018
Mandatory pre-bid meeting		January 9, 2018
RFP due		January 23, 2018
GC interviews & contract awarded		January 25, 2018
Building Demolition / Construction & site work	February 12, 2018	October 26, 2018
Beneficial Occupancy		November 16, 2018

8. Submission of Qualifications:

- a. Submit one (1) original and three (3) copies of your qualifications documents. All documents must be submitted in a sealed envelope and must include the following information on the face of the envelope: contractor's name and address, proposal number and item description. Failure to do so may result in the premature opening of or failure to open the submission. Send qualification documents to the attention of the Township Clerk, Debbie Binder, Charter Township of West Bloomfield Clerk's Department and address as directed below:

For delivery directly to Town Hall: 4550 Walnut Lake Road, West Bloomfield, MI 48323.

US Mail Service: P.O. Box 250130, West Bloomfield, MI 48325.

DO NOT PUT YOUR PROPOSALS IN THE TOWN HALL DROP BOX.

NO LATE SUBMISSIONS WILL BE ACCEPTED.



- b. Contractors are responsible for submitting qualifications before the stated closing time. Delays in the mail will not be considered. Any qualifications received after the stated deadline will be rejected. Fax or emailed proposals will not be accepted.
- c. The contractor may change or modify his/her submission up to the established closing time. Any modification must be presented in writing, and submitted in accordance with the above format, and clearly marked "**Qualifications Modification.**"
- d. The Township reserves the right to request additional information from one or more bidders during the qualifications evaluation process. Any additional information must be supplied within five (5) days after receipt of written notice.

Sincerely,

Catherine Ellerson
Purchasing and Procurement Manager