

**REQUEST FOR AUTOMATIC QUARTERLY PAYMENTS**  
**\*MUST PROVIDE COPY OF CHECK FOR VERIFICATION PURPOSES\***

Date \_\_\_\_\_ **IS THIS A CHANGE OF BANKING INFO?** \_\_\_\_\_

West Bloomfield Township W/S Account # \_\_\_\_\_

Name on Account \_\_\_\_\_

Service Address \_\_\_\_\_

Phone Number \_\_\_\_\_

E-mail \_\_\_\_\_

Account Type (select one):    \_\_\_\_\_ Checking                    \_\_\_\_\_ Savings

Transit ABA (Routing) # \_\_\_\_\_

Bank Account # \_\_\_\_\_

**Please review all the information entered on this form prior to submitting the payment request. If the information entered above is incorrect, payment may be rejected by your financial institution, payment will not be applied to your account, and subsequent charges as well as late fees may be assessed.**

**If the above payment is returned due to Non-Sufficient Funds (NSF), a \$30.00 NSF fee will be charged to your account by the Township and a \$15.00 NSF fee will be charged by the processing bank.**

**Mail completed form to:    West Bloomfield Water & Sewer Department  
   2400 Haggerty Road  
   West Bloomfield, MI 48323  
   (248) 451-4832**

**Terms & Conditions:**

- You are not required to pay us via our automatic payment option; however, when you choose to use this payment option, you are agreeing to be bound by the terms and conditions.
- You may use your checking or savings account when making a payment to us.
- You are authorized to make payments/withdrawals from the checking or savings account.
- You have sufficient funds in your checking or savings account at the time you make each payment.
- If a payment is returned due to non-sufficient funds "NSF" in your checking or savings account, you agree to pay a \$30.00 NSF fee to the Township and a \$15 NSF fee to the processor.
- Payments that are returned to the processor as NSF may be re-submitted twice for payment.

Our electronic payment service is part of the VeriSign Secure Site Program. That means that all information sent to this site during a Secure Socket Layer session (a common security protocol) is encrypted, protecting against disclosure to third parties. Once this form is submitted, your personal information is stored in a highly secure environment and used in the following manner to conduct secure online transactions. For more information on online privacy, visit the Federal Trade Commission's site on privacy issues at [www.ftc.gov/privacy](http://www.ftc.gov/privacy).

**Do you accept all fees, terms and conditions?**

**Signature** \_\_\_\_\_