

**CHARTER TOWNSHIP OF WEST BLOOMFIELD**  
**FOIA Appeal Form-To Appeal an Excess Fee**  
Michigan Freedom of Information Act, Public Act 442 of 1976, MCL 15.231, *et seq.*

Request No.: \_\_\_\_\_ Date Received: \_\_\_\_\_ Check if received via:  Email  Fax  Other Electronic Method

Date of This Notice: \_\_\_\_\_

Name \_\_\_\_\_

Phone \_\_\_\_\_

Organization \_\_\_\_\_

Fax \_\_\_\_\_

Street \_\_\_\_\_

Email \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

Zip \_\_\_\_\_

Request for:

Copy  Certified Copy  Record Inspection  Subscription to record issued on regular basis

Delivery Method:  Will Pick Up  Will make own copies onsite  Mail to address above

Email to address above  Deliver on digital media provided by the Township: \_\_\_\_\_

Record(s) You Requested: \_\_\_\_\_

Reason(s) for Appeal:

The appeal must specifically identify how the required fee(s) exceed the amount permitted. You may use this form or attach additional sheets:

\_\_\_\_\_  
\_\_\_\_\_

Requestor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Township Response:

The township must provide a response within 10 business days after receiving this appeal, including a determination or taking one 10-day extension.

Township Extension: We are extending the date to respond to your FOIA fee appeal for no more than 10 business days, until: \_\_\_\_\_

\_\_\_\_\_  
(month, day, year).

Unusual circumstances warranting extension: \_\_\_\_\_

\_\_\_\_\_

Township Determination:

Fee Calculation Reduced  Fee Calculation Upheld  Fee Waived

**Notice of Requestor's Right to Seek Judicial Review**

You are entitled under Section 10 of the Michigan Freedom of Information Act, MCL 15.240a, to file a lawsuit in the Oakland County Circuit Court if you feel the Township Board made the wrong decision about the fee for its FOIA response. If, after judicial review, the court determines that the Township did not make the correct fee calculation you may have the right to receive attorneys' fees and damages.

Signature of FOIA Coordinator: \_\_\_\_\_

Date: \_\_\_\_\_