West Bloomfield Township Zoom Meetings

Settings and Etiquette

- West Bloomfield limits some Zoom functionality to help protect against "Zoom Bombing"

- Hosts and co-hosts are moderators that monitor the meeting and help it run smoothly

- Desktop sharing is disabled, except for the host

- Chat is normally only allowed between participants and host

- Participants enter a meeting muted, you have the ability to unmute but a host may mute you again until public comment (staying muted until public comment is the most courteous practice)

- The chairman, supervisor that runs the meeting is not usually a host or co-host; moderators are

- The Default Zoom setting for each participant is for the video to follow the speaker; if you talk or make noise the primary video will cut to you

- Please use a Zoom name that helps the board or moderators to call on you if you raise your hand ("Tom’s iphone" is not as good as "Tom Jones") if you address the board or commission they will ask your name anyway.