

CHARTER TOWNSHIP OF WEST BLOOMFIELD
FOIA Appeal Form-To Appeal a Denial of Records
Michigan Freedom of Information Act, Public Act 442 of 1976, MCL 15.231, et seq.

Request No.: _____ Date Received: _____ Check if received via: Email Fax Other Electronic Method

Date of This Notice: _____

Name

Organization

Street

City

State

Phone

Fax

Email

Zip

Request for:

Copy Certified Copy Record Inspection Subscription to record issued on regular basis

Delivery Method: Will Pick Up Will make own copies onsite Mail to address above
 Email to address above Deliver on digital media provided by the Township: _____

Record(s) You Requested _____

Reason(s) for Appeal:

The appeal must specifically identify how the required fee(s) exceed the amount permitted. You may use this form or attach additional sheets:

Requestor's Signature: _____ Date: _____

Township Response:

The township must provide a response within 10 business days after receiving this appeal, including a determination or taking one 10-day extension.

Township Extension: We are extending the date to respond to your FOIA fee appeal for no more than 10 business days, until: _____
(month, day, year). Only one extension may be taken per FOIA appeal.

Unusual circumstances warranting extension: _____

Township Determination:

Denial Reversed Denial Upheld Denial Reversed in Part and Upheld in Part

The following previously denied records will be released: _____

NOTICE OF RIGHT TO SUE

In the event you are not satisfied with the Township's Response to a FOIA request, you can appeal the FOIA Coordinator's decision to the Township Board or file a lawsuit in the Oakland County Circuit Court. If the Circuit Court determines are not exempt from disclosure, you have the right to receive attorney fees and damages that may not exceed \$1,000.

Signature of FOIA Coordinator: _____

Date: _____