CHARTER TOWNSHIP OF WEST BLOOMFIELD
FOIA Appeal Form-To Appeal an Excess Fee

Request No.: _______ Date Received: _______ Check if received via: ___ Email ___ Fax ___ Other Electronic Method

Date of This Notice: ________________________

Name
Organization
Street
City State
Phone
Fax
Email
Zip

Request for:
_____Copy _____ Certified Copy _____ Record Inspection _____ Subscription to record issued on regular basis

Delivery Method: _____ Will Pick Up _____ Will make own copies onsite _____ Mail to address above
_____ Email to address above _____ Deliver on digital media provided by the Township: ______________

Record(s) You Requested: ____________________________________________________________

Reason(s) for Appeal:
The appeal must specifically identify how the required fee(s) exceed the amount permitted. You may use this form or attach additional sheets:

________________________________________________________________________________

________________________________________________________________________________

Requestor's Signature: ____________________________ Date: ____________________________

Township Response:
The township must provide a response within 10 business days after receiving this appeal, including a determination or taking one 10-day extension.

Township Extension: We are extending the date to respond to your FOIA fee appeal for no more than 10 business days, until: ______
(month, day, year).

Unusual circumstances warranting extension:__________________________________________

__________________________________________

Township Determination:
_____ Fee Calculation Reduced _____ Fee Calculation Upheld _____ Fee Waived

Notice of Requestor’s Right to Seek Judicial Review
You are entitled under Section 10 of the Michigan Freedom of Information Act, MCL 15.240a, to file a lawsuit in the Oakland County Circuit Court if you feel the Township Board made the wrong decision about the fee for its FOIA response. If, after judicial review, the court determines that the Township did not make the correct fee calculation you may have the right to receive attorneys' fees and damages.

Signature of FOIA Coordinator: ____________________________ Date: ____________________________