

**PLANNING & DEVELOPMENT SERVICES**

4550 Walnut Lake Road  
 West Bloomfield, MI 48323  
 P. (248) 451-4818  
 F. (248) 451-4871  
 wbtownship.org



**ADDRESS REQUEST FORM**

OFFICE USE ONLY
Date: _____
Case #: _____
Fee: _____

**OWNER/APPLICANT**

Name	Email	
Mailing Address	Phone	Cell Phone
City	State	Zip Code

**PROPERTY INFORMATION**

*(For which you are requesting an address)*

Sidwell Number(s)	Lot Number(s)
Subdivision Name <i>(if applicable)</i>	
Street Name	
Name of Development <i>(if applicable)</i>	
Zoning District	
Is the lot a conforming lot <i>(meets compatibility requirements)</i> ? <input type="checkbox"/> Yes <input type="checkbox"/> No	Has a building permit application been submitted? <input type="checkbox"/> Yes <input type="checkbox"/> No

**GENERAL INFORMATION**

Applications must be submitted on the attached completed application with all information typed or printed in ink along with the following:

- \$100 fee per each new or reassigned address
- Proof of property ownership, along with a letter of authorization from the property owner if not the applicant
- 2 copies of a layout of the property (site plan, plot plan, etc..) with all street names clearly identified

Applications are reviewed by multiple departments and require a minimum of two (2) weeks processing. If you have any questions, please contact the Planning & Development Services Department at (248) 451-4818.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Print Name